When a transfer student is fully accepted to UWG, the Office of Admissions sends the student's information to the Office of the Registrar for evaluation. Student transcripts are evaluated in the order they are received from the Admission's Office. Once completed, the student will receive an email informing them that their transfer evaluation can be viewed via Banweb or at www.westga.edu/prep.

Transfer Criteria:

Transfer credit is granted based on the following criteria:

- UWG grants credit for courses completed at regionally accredited institutions.
- Please note that although you do not receive transfer credit for failed courses, those grades are calculated in your transfer GPA.
- A maximum of 90 academic hours may be transferred to UWG.
- Transfer credit is not awarded for Internships, Directed Studies, Practicums, Workshops, Orientation Classes (less than 2 semester hours), remedial courses, career associate degree courses, and/or courses used to meet CPC deficiencies.
- Courses accepted for transfer credit must have a "C" average. A grade of "D" in freshman English is not acceptable. No "D" grades will be allowed in courses designated as major courses. A grade of "C" or above is required for all professional courses in education.
- All quarter hours will be converted to semester hours on your evaluation. One quarter hour is the equivalent of 2/3 semester hours. Thus all of your 5 hour courses will be converted to 3.34 semester hours. A minimum of 120 academic semester hours are required to receive a bachelor's degree.
- Courses will be assigned UWG course numbers if they are determined to be equivalent. Discipline equivalents are determined by the appropriate academic department. Elective credit (1XXX-4XXX) will be assigned if a course can not be deemed an exact equivalent.
- For elective credit to substitute for a UWG course, written approval from respective department chair is required.
- In order to determine how transfer credit can be used in a particular program of study, please refer to the college catalog - the Core Curriculum requirements as well as the Program of Study requirements. If you have questions, please contact the advisement center for your major. Take a copy of your transfer evaluation with you to Advisement/Orientation.