The following stipulations on the transfer of undergraduate credit are upheld:

1. The amount of academic credit that the University will allow for work done in another institution within a given period of time may not exceed the normal amount of credit that could have been earned at the University during that time. The maximum number of academic hours accepted is 90 from all institutions. Not more than a combined total of 30 hours of extension, correspondence work and military education/training will be accepted.

2. According to Board of Regents policy, if a student transfers to West Georgia with an A.A. or A.S. degree from an institution within the University System of Georgia, he/she will receive full credit for having completed Core Areas A – F. If the major differs between the A.A. or A.S. degree program and the major the student decides to pursue at West Georgia, there may be additional courses required at the 1000 or 2000 level that are specific to that degree major and/or are prerequisite for higher level courses that the student would have to take (example: Some majors require the student to have had Pre-calculus or Calculus I in order to enroll in some higher level courses in the program of study. If the student had College Algebra as a part of his/her A.A. or A.S. program, he/she would still receive credit for having completed the Math section of Area A of the Core, but he/she would still be required to take Pre-calculus or Calculus I to complete the requirements of the major.). The Core credit policy does not apply to career degrees (A.A.S. and A.S.); in those cases, each course is evaluated individually and credit is given in areas where comparable courses are offered at West Georgia, including some courses that may be counted as Core or electives.

3. Joint Enrollment Credit: College credit earned at an accredited institution prior to high school graduation will be considered as transfer credit if the student was enrolled as a joint enrollment/early admission student.

4. Transfers From Technical College System of Georgia Colleges
   In January 2002, the Board of Regents and the Technical College System of Georgia entered into an agreement referred to as the "Mini-Core Project." The agreement states that course credits for basic skills courses in English and mathematics with common course content will be transferable between schools in the University System of Georgia and COC-accredited institutions in the Technical College System of Georgia. Comparable placement and exit test results will be honored between the two systems as well.

5. Students who apply for undergraduate admission and have attended a non-accredited institution will be requested to provide an official transcript from that institution. For the purposes of the evaluation of credit, the Admissions Office will request the student provide a catalog, course syllabi, and the names and credentials of the faculty who taught their courses. The student may be able to obtain this information from the institution's Website. The Admissions Office will forward all materials received to the Registrar's Office for review of credit. Lower division courses will be evaluated by the Registrar's Office and credit awarded based upon the materials provided by the student. The decision to award credit may be referred to the appropriate department in some cases. Upper division courses will be evaluated by the appropriate academic department. Departmental decisions on UWG equivalents are final. There is no appeal beyond the departmental level.

6. Provided all other stipulations regarding transfer credits are met, West Georgia will grant transfer credit for the following:
   All courses with grades of "C" or better
All Core Curriculum courses earned at University System institutions with grades of "D" or better, with the exception noted in #7 below
Other courses with grades of "D" provided the average for all academic courses being transferred does not fall below "C"

7. A grade of "D" in English composition is not acceptable.
8. Credit for specific courses designated as major courses will not be allowed unless grades are "C" or above.
9. A grade of "C" or above is required for all professional sequence courses in education and those courses listed under content field. None of the professional education sequence may be completed by extension or correspondence.
10. Students who experience problems with transfer of credit should contact the Registrar's Office to determine the nature of the problem. If the problem is not resolved, students should contact the University Chief Transfer Officer to seek resolution to the problem.