The College of Education at the University of West Georgia invites nominations and applications for the Associate Dean of Professional Education and Programs. The Associate Dean for Programs works collaboratively with the Associate Dean of Assessment and Sponsored Projects and reports directly to the Dean of the College of Education.

The College of Education enrolls over 3,000 students in 84 programs offered across six departments. Degrees are conferred at the bachelors, masters, and specialists levels, and the College offers an interdisciplinary Ed.D. in School Improvement and will begin offering the Ed.D. in Professional Counseling in fall 2009. The College has historically been among the largest producers of education and counseling professionals in Georgia, with more than 800 graduates being licensed in 2007-2008. The Associate Dean for Professional Education and Programs works across College departments and with colleagues in the Colleges of Arts & Sciences and Richards College of Business to ensure the quality of accredited programs including Speech-Language Pathology (CAA) and Counseling (CACREP), and is responsible for coordinating unit accreditation for the College (NCATE).

Responsibilities include:
- Oversight of student recruitment, admission, and retention through the Office of Education Advising.
- Support and development of clinical experiences for students in education, counseling, speech-language pathology, and sport management programs through the Office of Field Experiences.
- Administration of licensure for programs across the College.
- Coordination of unit accreditation activities and support of program accreditation.
- Development, facilitation, approval, and revision of undergraduate and graduate programs.
- Expansion of programs through alternative formats (distance or on-line approaches) and at established or new outreach centers.

The most desirable candidate for Associate Dean for Professional Education and Programs will be energetic, innovative, and interested in joining and helping to shape the leadership team for the College. As the College of Education continues to grow and develop its reputation as a leader among comprehensive institutions, the Associate Dean must help mold a vision for professional education in the College that is engaging for faculty and increases the professional capacity of our graduates.

The successful candidate must have: (1) an earned doctorate from an accredited institution of higher learning; (2) a record of teaching, scholarship, and service commensurate with appointment at the rank of tenured associate or full professor in one of the College's six departments (Counseling & Educational Psychology, Curriculum & Instruction, Educational Leadership & Professional Studies, Media & Instructional Technology, Physical Education & Recreation, and Special Education & Speech-Language Pathology); (3) the ability to communicate effectively in writing and verbally; and (4) experience or demonstrated promise in higher education administration and leadership. Preferred candidates will have successful experience in P-12 schools or other appropriate professional settings, demonstrated ability to lead in a collaborative and progressive manner, familiarity with on-line and alternative instructional formats, and successful experience in securing and managing funded projects.

Application materials must include: (1) a letter of interest that links the candidate's experience and interests with the responsibilities of the position; (2) a current vita; (3) unofficial transcripts; and (4) letters of recommendation and contact information for not less than three references who can comment on the candidate's capacity and promise for the position. Applications or nominations should be sent to Associate Dean Search Committee, Deans Office, College of Education, University of West Georgia, Carrollton, Georgia 30118.

Review of applications will begin on March 2, 2009 and will continue until the position is filled.

The University of West Georgia is committed to diversity. Women and minorities are encouraged to apply.
Please be advised that should you be recommended for a position, University System of Georgia Board of Regents policy requires the completion of a background check as a prior condition of employment.