Departmental Annual Report – Part I
All Departments

Please Select

College or Division

Department, If Applicable

College School Area (Title On Report)

Please Select

Academic Year

1) Name of department chairperson or director?

2) Email address of department chairperson or director?

3) List departmental mission statement?

4) List departmental goals for this reporting year.

Assessment Information

5) List assessments used to measure progress toward departmental goals.

6) Based on the assessments of departmental goals, discuss any departmental improvements.

7) Attach additional assessment information (not related to student learning outcomes in academic programs which are input in another section of the system), consolidate information into one PDF document and upload it here.

Departmental Progress Toward the UWG Strategic Plan
Please discuss your department’s initiatives toward the UWG Strategic Goals

8) Every undergraduate academic program will demonstrate a distinctive blending of liberal arts education, professional competencies, and experiential learning, preparing students to be ethically responsible and civically engaged professionals in the global economy of the 21st century.

9) The university will increase the retention, progression and graduation rates of undergraduate students. Learning communities that are available to students will include communities organized by living arrangement, by year in program, by other co-curricular associations - Honors Program, Advanced Academy, Band, Athletics, Debate, or program in the major.

10) The university will increase enrollment in and graduation from undergraduate and graduate programs, including doctoral programs that have as their main a practical professional purpose, experiential learning opportunities, and an intellectual program informed by a foundation of liberal education.

11) The University will maintain an environment that is safe and conducive to learning.

12) The University community will provide a balanced variety of cultural, recreational, leisure, and informal education programming opportunities for faculty, staff, and students that enhance the quality of campus life.

13) All units will strive to improve the compensation and working environment of faculty and staff in order to recruit and retain the best individuals.

14) The University will endeavor to increase its overall enrollment to 12,500 by the year 2015.

15) With our enrollment growth, West Georgia will remain committed to the following targets of academic quality: student to faculty ratio of 18 to 1; average class size of 29; full-time to part-time faculty ratio of 4 to 1.

16) West Georgia will develop several new facilities to improve quality along with meeting capacity demands due to enrollment growth.

17) Capital Campaign: The Development Office will prepare for a capital campaign to assist in meeting the long-term needs of the University of West Georgia.

18) Communication and Marketing: The Office of University Communications and Marketing (OUCM) will internally and externally promote the mission and goals of the strategic plan. This will be achieved by aligning the institution's integrated marketing plan (advertising, visual identity standards, web presence, media relations, etc.) with the strategic plan.

19) Community Relations: The University will engage the local community educationally, culturally and recreationally.

20) Describe any notable achievements toward selected goal(s) during this reporting year.

21) List any resources that could have assisted your department with achieving/exceeding departmental goals and how they could have facilitated/improved the work of your department?

Other Departmental Information

22) List any changes to the structure or substructures of your department implemented during reporting year.

23) List any additional comments about your department based on this reporting year.

Departmental Annual Report – Part II
(Academic Departments Only)

24) List all new degree or certificate programs with the full accurate program title launched in your department this reporting year.

25) Number of nationally recognized academic programs offered by your department?

26) List new or renewed accreditation or similar distinction (include name of the accrediting body and date received) in your department this year.

27) List any notable achievements accomplished by your department this year.
Student Achievements

28) List types of licensure your department prepares students to receive?
29) Explain how your department prepares students for licensure?
30) Percentage of students who passed the state licensure or certification examination, if applicable.
31) Percentage of graduating students that go on to graduate or professional schools?
32) Number of research papers published by students in your department this year?
33) Number of research presentations completed by students in your department this year?
34) Number of internships completed by students in your department this year?
35) Number of cooperative education experiences completed by students in your department this year?
36) Number of scholarships awarded to students in your department this year?
37) Number of fellowships received by students in your department this year?
38) Number of students engaged in funded research in your department this year?
39) Number of students, in your department, that received national awards and/or recognition this year?
40) Number of students, in your department, inducted into Academic Honor Societies this year?
41) Number of students, in your department, that participated in a student program (which received national recognition) this year?
42) List notable achievements accomplished by students in your department this year.

Number of Faculty

43) Number of endowed chairs in your department?
44) Number of full professors in your department?
45) Number of full-time faculty in your department this year?
46) Number of part-time faculty in your department this year?

Faculty Extracurricular Engagement with Students

47) Number of new course developments completed by faculty in your department this year?
48) Number of honors courses taught by faculty in your department this year?
49) Number of faculty that participated or led a study abroad program this year?
50) Number of faculty that participated in academic advisement this year?

Faculty Research Productivity

51) Number of books and/or monographs published by faculty in your department this year?
52) Number of book chapters published by faculty in your department this year?
53) Number of peer-reviewed articles published by faculty in your department this year?
54) Number of shorter works published by faculty in your department this year?
55) Number of papers presented by faculty in your department this year?
56) Number of other presentations delivered by faculty in your department this year?
57) Number of in-house publications published by faculty in your department this year?
58) Number of juried exhibits completed by faculty in your department this year?
59) Number of exhibitions or performances completed by faculty in your department this year?
60) Number of faculty that served in journal editing/reviewing positions this year?
61) Number of faculty that participated in notable continuing education efforts this year?
62) Number of faculty that traveled abroad for research purposes this year?
Faculty Public Service

63) Number of faculty that served in honors organizations this year?
64) Number of faculty that held positions in professional organizations this year?
65) Number of faculty that served as advisors to student organizations this year?
66) Number of faculty that participated in cooperative consulting efforts this year?
67) Number of faculty that served on institution (UGW) wide committees this year?
68) Number of faculty that served on USG system committees this year?
69) Number of faculty that participated in public service activities this year?

Faculty Grants and Awards

70) Number of grant applications submitted by faculty in your department this year?
71) Number of grant proposals funded for faculty in your department this year?
   (Round the nearest whole dollar)
72) Total dollar amount of the grants funded (reported for question 71) for faculty in your department this year?
   (Round to the nearest whole dollar)
73) Total number grants generated by faculty members in your department.
74) Total number of faculty receiving grants in your department this year.
75) Total number of faculty receiving fellowships in your department this year.
76) List notable achievements accomplished by faculty in your department this year.

Complete College Georgia

Below indicate in what ways your department or unit contributed to the 18 strategies outlined in the 2012-2013 UGW Complete College Georgia Campus Plan. It is understood that the individual mission of your department or unit will influence your responses, such that a "not applicable" response may be appropriate for particular strategies. The full plan can be viewed at Complete College Georgia.

Strategy 1: Promote dual enrollment with K-12 Students' eCore and Face-to-Face
Did your department/college/division engage in activities aligned with this strategy?

Strategy 2: Develop K-16 Curriculum Alignment Model
Did your department/college/division engage in activities aligned with this strategy?

Strategy 3: Develop K-16 Career Exploration/Career Development Model
Did your department/college/division engage in activities aligned with this strategy?

Strategy 4: Recruit and serve Veterans and their families with support services
Did your department/college/division engage in activities aligned with this strategy?

Strategy 5: Increase number, diversity of distinctive, high quality online offerings
Did your department/college/division engage in activities aligned with this strategy?

Strategy 6: Develop partnership with West Georgia Technical College
Did your department/college/division engage in activities aligned with this strategy?

Strategy 7: Expand "Go West" marketing to target adult learners
Did your department/college/division engage in activities aligned with this strategy?

Strategy 8: Require enrollment in a summer transition program for students with admission scores in tenth percentile
Did your department/college/division engage in activities aligned with this strategy?
Strategy 3: Implement Early Alert/Early Intervention System
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 10: Maximize use of Credit by Exam
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 11: Develop new Withdraw/Retake Campus Policy
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 12: Clear course backlog
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 13: Clear backlog in foreign language seats
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 14: Develop and implement consistent academic advising practices campus wide
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 15: Develop a Center for Teaching and Learning
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 16: Reward excellent teaching through new promotion and tenure guidelines
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 17: Develop strategies to intervene with struggling students in Gateway courses
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

Strategy 18: Expand use of faculty mini-grants to encourage experimentation with new pedagogies
Did your department/college/division engage in activities aligned with this strategy?
Please Select •

For each strategy listed above, indicate whether or not the unit for which you are reporting conducted activities directly aligned with the strategy. For any marked “YES”, list and explain these activities either in PDF or WORD document and upload.

CCS File Upload

Submit