May 13, 2010

Kevin Shunn
Interim Chair, Department of Art
University of West Georgia
1600 Maple Street
Carrollton, GA 30118

Dear Professor Shunn:

The NASAD Commission on Accreditation, at its April 2010 meetings, voted to grant Membership to University of West Georgia. The enclosed Commission Action Report provides the official description of this action and, if applicable, any requests for additional information. A copy of the Commission Action Report is being sent to the individuals listed below, along with a notice of NASAD policies regarding strict confidentiality.

This action is taken upon review of University of West Georgia according to accreditation standards in effect in April of 2010. As a member of NASAD, the institution is responsible for participating in all revisions and additions to the standards as well as maintaining its curricular programs in the visual arts and design current with NASAD standards as these are developed.

Please accept our congratulations on behalf of the Association.

With best wishes for the success of your program, I remain

Sincerely yours,

Samuel Hope
Executive Director

SH:ms
Enclosure

cc: Beheruz N. Sethna, President
University of West Georgia

/ Thomas J. Hynes, Vice President for Academic Affairs
University of West Georgia
Robert Milnes, President, NASAD
Johanna Branson, Chair
NASAD Commission on Accreditation
E. Alan White, NASAD Visitor
William J. Mowder, NASAD Visitor
May 13, 2010

UNIVERSITY OF WEST GEORGIA
Department of Art

Action:

The Commission voted to accept the response and grant Membership with the degree listing indicated below.

The Commission requests a progress report addressing the issues cited below.

The Commission also took action regarding new curricula, as outlined elsewhere in this report.

NASAD Degree Listing:

Bachelor of Arts – 4 years: Art.
Bachelor of Fine Arts – 4 years: Art (Ceramics, Graphic Design, Interior Design, Painting, Photography, Printmaking, Sculpture); Art Education.
Master of Education – 2 years: Art Education.
Bachelor of Arts – 4 years: Art History.

Next Full Review:

2012-2013 Academic Year

Items for Progress Report:

1. The Commission acknowledges the institution’s plans to address facilities issues and requests a detailed update on the implementation of these plans, specifically with regard to addressing identified health and safety issues (see Commission Action Report dated May 2009, item 2; Response, pages 2-4; Optional Response, pages 7-8; Visitors’ Report, pages 7-10; NASAD Handbook 2009-2010: October 2009 Edition, section II.F.).

2. The Commission acknowledges the institution’s current fiscal constraints impacting new faculty positions, and requests an update indicating the results of efforts to secure additional faculty positions

3. The Commission requests an update regarding the institution’s decision regarding the degree Master of Education – 2 years: Art Education (see Response, page 4, item 4.).

**Due Date for Progress Report:**

March 1 for consideration at the Commission meetings of April 2011.

The *Procedures for Submitting Responses and Progress Reports* may be downloaded from the NASAD Web site at http://nasad.arts-accredit.org (see “Publications,” “Accreditation Procedures and Documents,” and beneath that “Other Procedures Related to the Accreditation Process”).

**New Curriculum:**

The Commission voted to grant Plan Approval for the following degree:

* Bachelor of Arts – 4 years: Art History.

When three transcripts are available for this program, the institution should submit an application for Final Approval for Listing. Instructions for submitting Final Approval for Listing applications are found in *Policies and Procedures for Reviews of New Curricula*. This document may be downloaded from the NASAD Web site at http://nasad.arts-accredit.org (see “Publications,” “Accreditation Procedures and Documents,” and beneath that “Other Procedures Related to the Accreditation Process”).

**Commendation:**

The Commission commends the institution for a thorough and well-conceived response. The Commission further commends the institution for its expressions of commitment to quality, including especially, but not limited to, the letter from the Vice President for Academic Affairs.

---

Samuel Hope  
Executive Director

SH:mm
Section 1. NASAD provides numerous services that include the publication of policy statements, reports, and surveys. These are available to the public for a fee. Upon request, NASAD will provide the academic and professional qualifications of the members of its policy and decision-making bodies and its administrative personnel.

Section 2. Upon request, NASAD will make publicly available all information about an institution that is published in the NASAD Directory (see Article XI, Section 3). NASAD will also indicate whether or not an institution holds or has held accredited membership.

Section 3. NASAD will not make publicly available any information supplied by the institution or by representatives of NASAD in the course of the accreditation process. This includes Self-Studies, Visitors’ Reports, and correspondence. While NASAD encourages institutions to make publicly available information about their accredited status and to share accreditation materials with individuals and agencies having legitimate claim to information beyond that available to the general public, the Association regards all accreditation materials as the property of the institution. Therefore, release of these materials is either through the institution or by its permission.

Section 4. If an institution releases information that misrepresents or distorts any action by NASAD with respect to any aspect of the accreditation process, or the status of affiliation with NASAD, the chief executive officer of the institution and the program director, where applicable, will be notified and informed that corrective action must be taken. If the misrepresentation or distortion is not promptly corrected, NASAD, at its discretion, may release a public statement in such a form and content, as it deems necessary to provide the correct information.

Section 5. Certain relationships yield information which legally cannot be disclosed without the consent of the person who provides it—for example, the relationship between physician and patient, between attorney and client, between clergy and penitent, etc. Should such information, or other information that is protected under law by a comparable privilege or safeguard, come into the hands of NASAD or an NASAD evaluation team, its disclosure to persons other than the immediate recipients is forbidden.
National Association of Schools of Art and Design (NASAD)

SELF STUDY

Data presented for consideration by the

NASAD Commission on Accreditation

By

The Department of Art
University of West Georgia
Carrollton, Georgia, 30118
(678)-839-6521
http://www.westga.edu/~artdept

For Renewal of Final Approval in:
Bachelor of Arts in Art
Bachelor of Arts in Pre-Medical Illustration
Bachelor of Fine Art in Art
Master of Education in Art Education

For Final Approval in:
Bachelor of Arts in Art History

The data submitted herewith are certified correct to the best of my knowledge and belief

8-29-07

Kevin Shunn, Debrah Santini, Perry Kirk, Dr. Rita Tekippe, Writers
APPLICATION FOR MEMBERSHIP

University of West Georgia

Name of Institution and Art/Design Unit

1601 Maple Street
Street and/or Mailing Address

Carrollton Georgia 30118
City State Zip Code

Multipurpose Institutions –
Chief Executive Officer/President: Dr. Beheruz N. Sethna
Chief Academic Officer: Dr. Thomas Hynes
Dean Responsible for the Unit: Dr. Dondrian Rice

Independent Schools of Art/Design –
Chair, Board of Trustees:

Has the institution had a consultative visit? □ YES □ NO
If yes: Date of the consultative visit __________ Name of the consultant

I. APPLICATION CATEGORY (check only one):

□ Membership (for first-time applicants or institutions with Associate Membership)
☒ Renewal of Membership (for institutions with Membership)

II. INSTITUTIONAL CATEGORY (check all that apply):

☒ Degree-Granting
☐ Non-Degree-granting
☐ Community/Junior College
☐ Doctoral Degree-Granting
☒ Public
☐ Private
☐ Not-for-Profit
☐ Proprietary

If applicable, please provide the following by indicating:

Year of last NASAD accreditation visit 1996
Full name of regional accrediting agency Southern Association of Colleges & Schools
Year of latest regional accreditation agency visitation 2002
Year of next regional accreditation agency visitation 2012

Is the institution presently being denied recognition or accreditation by any state or accreditation agency? □ YES □ NO
If yes, which agency(ies)?

Is the institution’s recognition or accreditation presently being revoked by any state or accreditation agency? □ YES □ NO
If yes, which agency(ies)?

Is the institution accredited by NCATE? ☒ YES □ NO
If yes: Year of latest NCATE visitation __________ Year of next NCATE visitation __________

(continued on the reverse)
ITEMS TRANSMITTED WITH THIS APPLICATION FORM (please indicate the number of copies where requested):

☒ Self-Study Document – 6 copies  ☒ Catalog – 6 copies
☒ Application Fee (or date Fee was submitted: 2003)  Amount of Fee submitted: $500.00

NOTE: One copy each of the Self-Study document, catalog, and all supportive materials should be sent directly to each visiting evaluator upon confirmation of the visit, and must be received by the visitors at least four weeks prior to the visit.

STATEMENT BY APPLICANT INSTITUTION

Failure to act favorably upon an application for Membership or renewal of Membership in the National Association of Schools of Art and Design shall not, in and of itself, constitute grounds for legal action against NASAD by the applicant institution or individuals therein.

In all cases when a disagreement cannot be resolved through normal NASAD procedures, the institution and the individuals therein agree to abide by NASAD procedures entitled Requests for Reconsideration By the Commission on Accreditation and/or Appeals of Adverse Decisions Concerning Accredited Institutional Membership as set forth in the NASAD Rules of Practice and Procedure. These procedures provide for final action after review in accordance with the Rules of the American Arbitration Association.

Upon receipt of an invoice before the visitation for an application fee, and after the visitation, for the expenses of the evaluators, the visited institution agrees to pay the application fee and to reimburse NASAD for the expenses incurred by the visiting evaluators.

Mr. Kevin Shunn, Associate Professor and Chair
Name and Title of Art/Design Executive

Signature of Art/Design Executive __________________________________________  Date __________________________

Telephone (include area code) 678-839-6521  Facsimile (include area code) 678-839-4961
Web Address www.westga.edu/~artdept/

E-Mail Address

NEW APPLICANTS ONLY

If your institution is seeking accredited institutional Membership for the first time, this Application Form must be signed by the Chief Executive Officer/President of the institution.

Name and Title of Chief Executive Officer/President

Signature of Chief Executive Officer/President __________________________________________  Date __________________________

Three copies of this Application form are to be returned to the NASAD National Office. One copy is to be retained for the institution's files.

NASAD-APP  Rev July 2007
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I. OPERATIONS

A. Purposes of the UWG and Department of Art

1. University of West Georgia (UWG) mission, goals, and objectives

UWG's Vision statement is as follows:

The University of West Georgia seeks to achieve preeminence in providing educational excellence in a personal environment through an intellectually stimulating and supportive community for its students, faculty, and staff.

UWG's Mission statement is as follows:

The University of West Georgia, a charter member of the University System of Georgia, is a selectively-focused, comprehensive institution providing undergraduate and graduate public higher education in arts and sciences, business, and education, primarily to the people of West Georgia.

West Georgia offers a range of disciplinary, interdisciplinary, and professional programs at the baccalaureate level. It is also a major provider of graduate education at the master's and educational specialist's levels; further, the University offers a stand-alone doctoral program in education. In addition to being accredited as an institute of higher education, the University has earned national accreditation or recognition in most undergraduate and graduate fields of specialization.

The purpose of the University of West Georgia is to provide opportunities for intellectual and personal development through quality teaching, scholarly inquiry, creative endeavor, and service for the public good. The University aspires to preeminence in providing educational excellence in a personal environment through an intellectually stimulating and supportive community for its students, faculty, and staff.

The University of West Georgia is committed to the following areas of excellence:

• High-quality undergraduate and graduate programs in the arts and sciences, business, and education that are grounded in a strong liberal arts curriculum and that
  o impart broad knowledge and foster critical understanding needed for intellectual growth, personal and social responsibility, cultural and global literacy, and life-long learning
  o emphasize disciplinary rigor
  o Foster the development of effectiveness in communication, critical and independent thinking, problem solving, and the use of technology.

• A learning community dedicated to instructional excellence where close student-faculty
interaction enhances both teaching and learning for a diverse and academically well-prepared student body.

- Educational opportunities for exceptional students through initiatives such as the development of an Honors College and, for extraordinary high school juniors and seniors, through the Advanced Academy of Georgia.

- Faculty research, scholarship, and creative endeavors which promote knowledge, enhance professional development, contribute to the quality of instruction, and provide significant opportunities for student involvement and field-based experience.

- A broad range of public service activities and proactive partnerships to promote more effective use of human and natural resources; to contribute to economic, social and technical development; and to enhance the quality of life within the University’s scope of influence.

- Regional outreach through a collaborative network of external degree centers, course offerings at off-campus sites, and an extensive program of continuing education for personal and professional development.

- Student services which increase opportunities for academic success and personal development and which enhance the climate of campus life.

- Affirmation of the equal dignity of each person by valuing cultural, ethnic, racial, and gender diversity in students, faculty, and staff.

- A collegial environment in the decision-making processes and supporting practices that embody the ideals of an open, democratic society.

These commitments culminate in educational experiences that foster the development of leaders and productive citizens who make a positive impact throughout an increasingly global society.

**UWG has developed and approved several goals and assessment processes which are:**

UWG's "bread and butter" goals are those that we (faculty, staff, and students) must reach if we are to be an excellent comprehensive state university. UWG would survive if we fail to meet them, but we would find it difficult to fulfill our mission.

These are the goals we believe are necessary for the University’s success over the next five years:

1. Commitment to UWG’s mission and goals. University and College administrators must agree on the University's direction and goals, and must work together to achieve them.

2. Enrollment management. We must improve undergraduate and graduate recruitment and undergraduate retention while continuing to raise admission standards.

3. Academic programs. Academic excellence is the essential goal of the University.
Academic programming must be shaped by the mission of the University.

4. Public relations. Public relations must become a campus-wide focus. Too often, UWG's image does not reflect who we are and what we do well. Inaccurate public perceptions of the University are a prime barrier to our continued progress.

5. The university experience. We must improve the quality of the University experience for both commuter and residential students if West Georgia is to fulfill its mission. To improve recruitment and retention, we must change the sense of many students that UWG is just the place where they take classes.

6. Student, faculty and staff morale. We must continue to improve the positive campus climate at UWG to enhance the morale of our students, faculty, and staff members.

7. External relations. We must work to improve our ties off-campus.

8. Regional collaboration for economic and community development. We must form partnerships with government agencies, businesses, and non-profit organizations that let us apply the resources of the University to the solution of our community's economic and social problems.

9. Information technology. We must employ appropriate information technology to enhance student and faculty learning, provide access to distance education resources, and conduct the administrative functions of the University.

10. Campus infrastructure. We must develop effective plans to maintain infrastructure necessary to deliver university services.

11. Capital campaign. We must raise money and expand our sources of funding beyond the local community. State funding and current external fundraising activities like A-Day cannot meet our needs for facilities. Therefore, in conjunction with our new centenary date of 2006, hold a multi-million dollar capital campaign.

UWG's Visionary Goals: The "Three Fives" UWG will achieve national recognition as a leader among, and model for, state comprehensive universities in these five areas:

1. Faculty-directed student research and professional activities.

2. Honors College and Advanced Academy

3. First-Year Program

4. Technology across the curriculum
5. Innovations in professional preparation.

(See UWG Fact Book 2006-2007 for a full description of UWG’s purposes @
www.westga.edu/~irp/Factbooks/FB_FY2007.pdf,
“Bread and Butter” goals @ www.westga.edu/~spc/wordDocs/BB.doc and
“Visionary” goals @ www.westga.edu/~spc/wordDoc/3x5.doc)

2. Department of Art’s mission, goals, and objectives

UWG’s Department of Art, within the framework established by UWG, is dedicated to the
development of its students and alumni through instruction, research, and service. The
Department’s Mission statement is as follows:

The Department of Art seeks to provide undergraduate and graduate students with
opportunities for intellectual, creative, personal, and technical development through quality
teaching, scholarly inquiry, creative endeavor, and service for the public good. As such the
Department’s mission is clearly part of and supports the overall institutional missions of the
College of Arts and Sciences, the University of West Georgia and the University System of
Georgia.

3. Department of Art Goals and Objectives

The Department is dedicated to fostering an atmosphere wherein creative practices are
developed and implemented with high expectations for the success of its graduates. At this
time in our culture, visual communication is a vital and marketable skill. Beyond the
immediate applicability of the art degree, critical thinking skills acquired through the
conceptual and practical aspects of visual literacy, are essential for innovation and
advancement in many fields such as medicine, business, and law. The Arts are often a vehicle
for learning and appreciating the traditions of other cultures. Especially through the Art
History and Art Education programs, the Department seeks to present students and the
community with a variety of experiences from outside our particular culture.

The Department’s goals and objectives are as follows:

- The Department of Art will maintain high-quality undergraduate and graduate programs
  that impart broad-based and/or in-depth knowledge while fostering creative and intellectual
growth, critical thinking abilities, and personal and social responsibility.

- The Department will be composed of professors who engage in scholarly inquiry, creative
  production and public service in the fields of Art Education, Art History, Studio Arts, and
  Applied Design; and as such, they will be good role models as professional artists,
designers, and teachers.

- The Department will maintain up-to-date studios, classrooms and equipment that comply with national health and safety standards.

- As part of its curricular offerings, the Department of Art will provide yearly opportunities for travel to various cities, both domestic and international, for the purpose of viewing works of art and architecture in their context. Moreover, study abroad constitutes an important aspect of the Department's mission, in that studies abroad provide students with an important cultural perspective that fosters tolerance and appreciation for cultural diversity and assists in building global understanding.

- The Department of Art will seek to serve as a cultural center of the region. Through our annual on-campus exhibition series, the Department showcases the visual art of regional and national artists. Since 2005 the Department has had a gallery project that promotes the activities of faculty and students in various gallery settings in the metro Atlanta area. The Department feels this is a crucial program for recruitment for the Department and public relations for the University as a whole. These projects have been funded by the Alumni and Development Office and constitute a new chapter in relations with that office.

- The Department of Art will seek to provide varied services to the citizens of the State of Georgia. In addition to the mission to serve the regions educational needs, the Department has provided services such as; jurors in regional art competitions, artwork in local businesses, a cooperative relationship with the Carrollton Cultural Arts Center, and commissioned works of art. Outreach has even been provided to law enforcement and medical entities. The Department has been a significant contributor to the Centennial Celebration and other various activities of UWG.

- The Department of Art will seek to provide financial aid and assistance to those students who are in need, in order that they would be able to continue and complete their studies.

(See Appendix A for Specific information about scholarships)

The Department of Art's purpose clearly complements the mission and goals of the University of West Georgia. We are committed to the symbiotic relationship of the institution and the Department. UWG's and the Department of Art's purposes are undoubtedly meeting NASAD standards by creating a common conceptual framework that clearly defines our aspirations for educational excellence in an atmosphere geared towards the education of each individual student. Additionally we utilize these purposes as guides that help create a platform for all decision-making on curricular, operational and resource matters.
An example are the four courses that the Department instructs that serve as electives in the university core which count in area B, ART 2000 Oral Communication and the Visual Arts and C, ART 1201 Introduction to Art, ART 2201 History of World Art I, and ART 2202 History of World Art II, (See Self-Study detailed description in Section II.C) where faculty instruct courses that are addressing art majors and non majors equally by providing various introductory courses aiding in the development of expanding students' knowledge of the visual arts and how art defines separate cultures and times. Additionally the art faculty, in support of the UWG and the West Georgia Foundation, assist with numerous university, college and foundation activities by organizing special students’ exhibitions, helping to establish designs and to serve as art advisors outside of their regular service commitments as efforts to increase university relations and general art awareness.

Furthermore, the Department of Art Gallery Program is dedicated to serve as the main exhibition spaces for the Department, University and community of West Georgia at large. As the main vehicle for the Department to provide a framework of growth and intellectual inquiry, it generates curiosity and provokes public debate on the cultural and social issues of our times and the art created in a globalize world exhibiting undergraduate and graduate student, faculty, and visiting artists’ art work. The Department occasionally works with other UWG or University System of Georgia institutions to establish exhibitions on campus.

B. Size and Scope

1. Description

The University of West Georgia, a senior unit of the University System of Georgia, is a co-educational, residential, liberal arts institution located in Carrollton, Georgia. The University is comprised of 10,163 students and 513 faculty in three separate Colleges: College of Arts and Sciences, College of Business and the College of Education. UWG’s Department of Art has grown consistently over the last five years from 205 students to 280 students respectively, an increase of 29% (See chart 1.1 for student enrollment) reported to the Department in summer of 2007. This increase of majors places the Department of Art 7th out of 17 academic Departments in the College of Arts and Sciences in terms of numbers of undergraduate majors. (See Appendix B for undergraduate numbers)
The continual increase of enrolled majors has been a primary influence in every aspect of the Department’s development and decision-making processes. Even in time of budget cuts, UWG has continued to support the Department with additional spaces and faculty lines adding roughly 5545 sq ft. of additional instructional and office space to bring the total square footage of occupational space to just over 23,000 sq ft. and two faculty lines to bring the tenure, tenure-track lines to 12 including the former chair’s line, which currently is being subdivided into two full-time temporary faculty in sculpture/art foundations and printmaking/art foundations. The Department’s 2007 faculty are distributed accordingly as three tenured, six tenure-track, two one-year positions in graphic design and art history, three temporary full-time positions, and four adjunct positions. UWG has more than sufficient enrollment to support the size and scope of the Department of Art’s degree programs. The Department is grateful for the additional faculty we have received, and we recognize that faculty lines are in demand and therefore difficult to obtain. However, to facilitate the Department and to more adequately accommodate and serve our current/projected enrollment, curriculum offerings and overall size and scope, the Department looks to the administration to increase the current tenure faculty lines to assist the Department’s overall operations. Our current status is maintained by art faculty who believe in the unit and institution’s purpose and who make tremendous efforts in providing for UWG’s art students and their education. Space and facilities are also at a premium. These resources, coupled with the Department’s needs for adequate purpose-built facilities to accommodate the size and scope of the
Department’s programs, require the Department to work with the administration to identify a course of action for future facilities to meet the overall needs of our students, faculty and programs.

CHART II.2. Faculty Numbers by Year and Status

The Department has been in a state of flux over the last five years as faculty have retired and new faculties have come aboard. We expect continued and improved stability under the new leadership within the Department. (See above Chart II.2 for our four-year faculty breakdown)

The Department of Art has two full-time faculty in Art Education, a tenure-track assistant professor and a temporary full-time instructor. Art History has a tenure-track assistant professor and a temporary one-year assistant professor. Ceramics has a tenure-track assistant professor. Graphic Design has a temporary one-year assistant professor. Interior Design has a tenure-track assistant professor. Photography has a tenured associate professor. Printmaking has a tenured associate professor that serves as the Department’s Associate Chair, and a temporary full-time assistant professor. Sculpture has a tenured associate professor that serves as the Department’s Chair and a temporary full-time assistant professor. Although the fulltime faculties are the primary source for instruction, teaching 93% of all courses within the Department, it is necessary for the Department to receive 5 additional part-time or adjunct lines that cover various courses in Art History, Intro to Art, Oral Communication and the Visual Arts, Drawing, Art Education, 2-D Composition or 3-D Composition. The Department of Art has an Administrative Assistant
who assists the chair, faculty, and students and is in charge of various student assistants who help provide support for the Department’s office management, gallery guards and the visual arts image resource area. (See Self-Study Section I. E. faculty and staff)

The Department’s Art History courses are in lecture halls (HU 203) that will support 70 students, and (HU 312) that will support 94 students. The majority of the Department’s studio based spaces will support a maximum enrollment of 15 to 20 students per course. Lower level courses typically have enrollment of 20 plus students; upper level courses are smaller by nature. The Department teaches some courses that are stacked (multi-level courses taught at the same time in the same space) to accommodate the total student enrollment within the Department.

The total number or % of departmental course offerings for each semester are similar in their level of offerings and most program rotations are set at twelve month cycles with few program exceptions that offer an eighteen month rotation. In the FALL of 2007, course level offerings are: twelve (1000 level) courses or 17%, six (2000 level) courses or 9%, fifteen (3000 level) courses or 22%, twenty seven (4000 level) courses or 39% and nine graduate (5000-6000) level courses or 13%. (See Appendix IV for curricular tables and Chart III.3.)

![Chart III.3. Students Enrollment by Level and Type](image)

The Departmental curriculum requires the B.A. students to take 42 hours of University Core classes or 35% of total curriculum and 78 semester hours or 65% in Art (lower and upper level studios, art history, the selection of a minor and two free electives) for a total of 120 hours.
The Pre-Medical Illustration program has been small however; it is the Department’s feeling that the Pre-medical Illustration program is not a drain on department resources. There are no special instructors, courses or facilities designated for this area. These students simply take the general studio curriculum with a minor in Biology. This area of concentration is the prerequisite to further studies that lead to Medical Illustration certification.

The curriculum requires the B.F.A. students to take 42 hours of University Core classes or 35% of total curriculum and 78 semester hours or 65% in Art (lower and upper level studios and art history) for a total of 120 hours. (See Appendix IV for curricular tables)

Following NASAD and the University System of Georgia Standards all undergraduate curricular structures are set to allow students to complete their discipline in four years, if they follow the prescribed sequence of courses, (See Appendix C for curriculum rotational schedule) although most complete their degree in five years.

UWG Department of Art is located in separate spaces in three building that offer 23,000 square feet of operational facilities: the Humanities Building, the Art Annex and Cobb Hall Basement. The Department possesses the necessary equipment, tools, hardware and software to carry out most of our required functions. During times of budget cuts and limited resources, the University has provided the Department with both renovations to the Art Annex and the second floor of the Humanities building (rooms 223, 224, 225, 226 and 227). The Department also was able to develop two PC computer labs in Humanities for various instructional purposes. Both labs are open for general art purposes, particularly the introduction of digitally based assignments in foundations courses. In addition to the two PC computer labs, the Department was able to add a small MAC lab for selected Graphic Design students. (See Self-Study section I.F for Facilities)

UWG Department of Art has been able to offer intellectual stimuli as well by having a viable gallery program that recently has started to re-identify itself as the main exhibition spaces for the Department, University and community of West Georgia at large. As the main vehicle for the Department to provide a framework of growth and intellectual inquiry, it generates curiosity and provokes public debate on the cultural and social issues of our times through the art created in a global culture. This program has started to develop and is producing a lecture series of visiting artists who have exhibitions in the Department’s first floor gallery. (See Self-Study section I.F. for facilities) The program is dedicated to providing
discussion on various topics with the artists, all art majors, all university students, art faculty, non-art faculty, and the general public.

UWG’s Department of Art offers additional experiences for cultural and visual arts experiences to UWG students and other students of the University System of Georgia in our Summer Study Abroad Program with a main program component taking place in Bayeux, France. The Director is a UWG faculty from Normandy, France and teaches Chemistry of Art Seminar that counts as one of the university core non-lab sciences at undergraduate and graduate level during the summer program. The Program begins in Bayeux and travels to various sites in France ending in Paris for five days where pertinent and valuable museums and sites are visited. The secondary aspect to the Summer Study Abroad Program is meant to send up to ten students to such places as Germany, Finland, Japan, Ireland, Korea, and England, as the Art Faculty are from or have connections in these countries. This aspect of the program is in development and is expected to provide a very specified and individualized experience in the proposed locations. The Department views this possibility as having great potential for student development with careful planning and proper organization.

Currently our graduate students are, for the most part, K-12 teachers and take classes at night and in summer. The rotation for courses to be offered during these times supports their ability to progress through our program, while building an atmosphere of peer support and community, wherein each student’s work becomes familiar to all and an attitude of free exchange develops. Students work with faculty and have worked with visiting artists to further expand their skills and knowledge. Our graduate program culminates in a series of courses where the student selects a committee of at least three full time faculties and work with that committee and the graduate advisor in the development of research and ideas that culminate in a paper and exhibition. This permits the formal and informal sharing of experiences, ideas, and knowledge which is a continuation of all graduate courses.

In the spring of 2007 our department had three courses where undergraduates and graduates were instructed at the same time. These courses are taught simultaneously in a stacked manner, History Non-Western Art (Art 5201) with two graduates and (Art 4201) with ten undergraduates; Grad Ceramics (Art 5305) with one graduate and Ceramics II (Art 3302) with one undergraduate, Ceramics III Art (4303) with three undergraduates and Ceramics IV (Art 4304) with one undergraduate; and Grad Painting (Art 5605) with two graduates and
2. Areas for Improvement

The Department acknowledges that while growth is a positive sign reflecting well on the Department and University, it also indicates that there will be the need for improvements in the following areas.

- The Department facilities are at capacity and in some cases faculty exerts great efforts to organize the semester’s instruction and activities to compensate for the basic limitations of retrofitted facilities. A backlog of student enrollment has created some difficulties for students to progress through their program as well as adding to concerns surrounding health and safety practices. The majority of health, safety and overcrowding issues within many of our disciplines would be properly addressed by purpose built facilities and equipment in a more suitable location. New facilities would more adequately and appropriately support the activities of our disciplines. We are looking for short term plans for immediate needs, while we work out plans for long term solutions that will provide the University’s students, faculty and staff with the proper environments. The goal is to more adequately prepare facilities to meet NASAD standards and meet our current and future size and scope. Any developments in our future mission, goals, objectives and aspirations; and any possible expansions within our current educational practices depend on our ability to seek solutions to facility issues. To insure our current educational practices and to properly address current and future health and safety for an ever increasing student enrollment within the Department and University, we consider it justifiable to request that the administration move toward developing a plan of action to provide the Department with new facilities in the form of a new single building or in the form of a mini campus within UWG’s campus (See Self-Study section I.F.)

- Considering our growing number of majors within the Department, we anticipate further increase at the same or higher rate over the next ten years. As UWG’s Department of Art continues to build a stronger reputation in the state and southeastern region as an outstanding art program, it is our interest in student’s successes that has provided a platform for reorganization within the Department and areas such as the Graphic Design program (See Self-Study Section II.D.) To further our current instructional practices and to accommodate growth, health and well being of the Department’s and University’s
student body, we believe it is justifiable for the administration to increase permanent faculty lines within the Department of Art.

- Currently, intermediate and upper level studio and design courses are routinely stacked. Occasionally beginning and advanced courses are stacked as in the case of Beginning and Advanced Drawing, while historically this practice was due to the small number of advanced students and was an economical use of faculty resources. In recent years the numbers of advanced and intermediate student have grown significantly and this practice is no longer viable. The Department is actively working to solve this issue with our current status and expects to discontinue this practice as more faculty lines are made available.

- To control the quality of current or future student performance while managing our increasing numbers, we are considering the development and implementation of a portfolio review process for admittance to the BA program, where, after 60 hours students can apply to the BFA program through a portfolio application process. If the student does not meet the admission standards, he or she can remain in the BA track. Additionally, as art students complete their junior level work and move to advanced classes, there would be a junior review that assesses the student to see if they meet or surpass the prerequisite skills and knowledge needed to be ready for advanced level work. We see this as having positive effects in the long term.

C. Finances

1. Description

The University of West Georgia operates on state appropriated funds received from the University System of Georgia and a variety of other non-state funding sources. UWG’s overall state appropriations are $42,542,758.71, total operating revenue is $54,392,014.69 and total capital gifts and grants $1,808,351.67 equaling total revenues of $100,500,736.44.

UWG’s Department of Art receives funds from a variety of sources that, for the most part, have remained constant for the last 10+ years. With careful management, the Department’s budget allocations are capable of supporting our current basic needs while meeting the greater proportion of our current purposes and size and scope. The following are brief summarizations and additional financial information can be found in Appendix II.
The Department's total operational budget is $677,505.78 with the major proportion allocated to the Department's personnel; full time faculty, staff, and student assistants at $657,625.78 for 2007-08. The Department receives additional support from the Dean of A&S office for adjunct positions that are requested each semester based on the class schedule rotation and student needs which amounted to $17,000 for Fall 2007. Adjunct allocations vary from semester to semester; however, as the Department has commitments in the university core, we expect that these funds would continue in the future. The remaining portion of the operational budget not dedicated to personnel is $28,800.00 and is utilized for travel, materials, limited equipment purchases, departmental published materials and daily operating expenses. Major equipment needs are presented to the Department's Chair who prioritizes faculty requests according to immediate safety needs and departmental long-range goals. The Chair then presents these prioritized equipment needs to the Dean, who decides which items will be purchased from end-of-fiscal year's monies.

The Department receives additional funding from student lab fees and all students enrolled in an art course are assessed a minimal lab fee. (See Appendix D Art Lab fees)

These funds are subject to enrollment numbers and have a tendency to fluctuate from year to year. In 2006-07 the Department received $30,661.30 in student lab fees. In past years the faculty had to present requests to the former chair for approval before they could utilize these funds for items or materials to enhance instruction. Under the new leadership and faculty governance, all faculties are provided autonomy in their responsibilities for utilizing the lab fees in their classes as they deem necessary for materials and items that will enhance the instruction of art classes.

The Department requests funds from Student Services annually and these funds have increased steadily over the years. The Department sees no foreseeable reason why these funds would not be provided in the future.

The first budget allocated to the Department from Student Services is for the operations of our gallery program and our three galleries. The amount has risen steadily over the last five years, and in 2007 the Department received $16,000.00 to pay for shipping, honorariums, general upkeep, published materials, invitations and other operational expenses associated to our gallery program management.

The second budget provides the Department for the purchase of student works from the Department of Art's annual student exhibition or from select senior shows. The works purchased become part of the Department's collection and are distributed throughout the
campus in a wide number of UWG’s facilities. In 2007 the Department received $8000.00 for these purchases.

Additionally the Department of Art receives support from the University Foundation in two forms. The first is in the form of scholarships and the amount provided for 2006-07 totaled $20,450.00. These funds are derived from; Art endowments for art scholarships which total $15,450.00, and from UWG’s annual undesignated funds in the amount of $5000.00. (See Appendix A for full descriptions of art scholarships)

The second is an endowment that was set up in 1980, when the Department of Art received a grant by the Pinnacle Insurance Company in the amount of $50,000. This endowment is utilized specifically for faculty development and any other special departmental needs approved by the art faculty. The fund now totals over $64,000.00.

Another source of support is the Universities Tech Fee Grants, which allocate a portion of student enrollment funds designated as Tech Fees for the purchase of computer-based equipment, software, hardware, or any other items that are associated to computer technology. Faculty, staff and student groups can formally present proposals to the Universities Tech Fee Committee for approval or rejection. The committee is comprised of both students and faculty. The annual funds available are in excess of $1,000,000. Faculty members in the Department of Art have secured over $100,000 in recent years to purchase equipment, computers and software to enhance art programming and facilities; nonetheless, as these funds are in grant form, the allocation of these funds is not dependable.

The Department of Art has been active in seeking and securing grants and donations that add to our overall support and services in past years, and the Department looks forward to similar activities in the future. The Department has secured grants, donations and gifts-in-kind of well over $114,000.00 from such places as the Georgia Council for the Arts, the Georgia Humanities Council, the Hua-Shin Cultural Foundation, the Pacific Cultural Foundation, and the Pinnacle Insurance Company, and other local companies or individuals.

a. Areas for Improvement

- As the enrollment grows, and to assist with the health and safety of our students and faculty, the Department recognizes that our current operating budget barely meets our current status and this is only due to a close management of the resources. To provide for the future growth and development within the Department, it is vital for the budget to increase.
• The Department believes and is committed to increasing our efforts in identifying additional resources to assist in our abilities to meet standards for our current and future size and scope, as well as our overall purposes.

• Address needs for additional faculty/staff to support the current and future student enrollment and share the loads in all of our programs. We understand the need for practical discussions with our administration on the possibilities of adding faculty and staff in the near future as well as over a longer range of time to meet the needs of all of our degrees. The Department acknowledges that the recent increase of faculty in Painting has assisted tremendously within the scope of the Department, but this has provided little to no relief in the other programs that are growing.
D. Governance and Administration

1. Table of Organization

- Board of Regents
  University System of Georgia

- Chancellor Erroll B. Davis, Jr
  University System of Georgia

- Dr. Behruz Sethna
  President

- Dr. Tim Hynes
  Vice President of Academic Affairs

- Dr. Donadrian Rice
  Interim Dean, College of Arts and Sciences

- Mr. Kevin Shunn
  Chair Department of Art
  Associate Professor, Sculpture

- Sylvia Cook
  Departmental Administrative Assistant

- Student Assistants

- Tenured Faculty
  - Ms. Debrah Santini
    Associate Professor, Printmaking
  - Mr. Perry Kirk
    Associate Professor, Photography

- Tenure Track Faculty
  - Dr. Rita Tekippe
    Assistant Professor, Art History
  - Ms. Sangwon Sohn
    Assistant Professor, Interior Design
  - Ms. Eilis Crean
    Assistant Professor, Painting and Drawing
  - Ms. Clint Samples
    Assistant Professor, Painting and Drawing
  - Dr. David Webster
    Assistant Professor, Art Education
  - Mr. David Collins
    Assistant Professor, Ceramics

- Temporary Fulltime Faculty
  - Ms. Jody Cotton
    Temporary Assistant Professor, Art Education
  - Mr. Kevin Rutherford
    Temporary Assistant Professor, Sculpture
  - Ms. Stephanie Smith
    Temporary Instructor, Printmaking
  - Ms. Joey Hannaford
    Temporary Assistant Professor, Graphic Design
  - Dr. Shannan Pritchard
    Temporary Assistant Professor, Art History

- Adjunct Faculty
  - Ms. Lisa Whittington
    Part time Instructor, Art Education and Foundations
  - Ms. Mary-Ann Dougan
    Part time Instructor, Art History
  - Ms. Laura Brannen
    Part time Instructor, Art History
  - Mr. Richard Hill
    Part time Instruto, Drawing and University Core
  - Dr. Anne Gaquere
    Director, Summer Studies Abroad Program
2. Governance for UWG’s Department of Art

a. University System of Georgia Governance

The University System of Georgia, Board of Regents (BOR) and the Chancellor have the primary authority over the operation, planning, and governance of the 35 public institutions in the state. The University of West Georgia is a single unit of the University System of Georgia and operates according to the BOR policies and procedures. The University of West Georgia, the College of Arts and Sciences and the Department of Art are under the BOR authority. The BOR has the power to establish and organize public institutions of higher education in the state of Georgia. The Board is responsible for the employment of personnel; consolidation, suspension, or discontinuation of institutions; the merger of departments; and the establishment or abolition of degree programs. The BOR is charged with anticipating the needs of each institution within the system, and with providing each with the finances, facilities, and resources required to adequately run and staff them.

b. University of West Georgia Governance

- The BOR elects the President of the University and he or she shall be the executive head of the University and of all its Departments, and shall exercise such supervision and direction as will promote efficient operation of the institution.

- UWG maintains eleven Standing Committees under the governance of the Faculty Senate. These Standing Committees evaluate, address and propose policies and procedures to the Faculty Senate that could affect campus wide constituencies. After a Faculty Senate votes the approved recommendations are forwarded to the President of the University for final approval or rejection. Outlines for the purpose, membership and procedures for the Standing Committees and the Faculty Senate. (See UWG’s Faculty Hand book, Policies and Procedures, Article IV. Faculties of the University, section 2.)
Of particular importance to the Department of Art are the UAPC Undergraduate Academic Programs Committee, whose general purpose is to over seeing all amendments to curriculum and programs, The APPC Academic Policies and Procedures Committee, whose purpose is to recommend policy concerning advisement, undergraduate admissions and retention, registration and the FASPC Faculty and Administrative Staff Personnel Committee, whose purpose to recommend policy concerning appointments, promotions, tenure, salaries, benefits, grievances, discipline and dismissal cases; to hear and make recommendations in grievance, discipline and dismissal cases.

c. **College of Arts and Sciences Governance**

The College of Arts and Sciences is comprised of 17 departments, and the Dean of Arts and Sciences serves as the Chair of the College and at the discretion of the Vice President of Academic Affairs and the President of the University. The College of Arts and Sciences has four Standing Committees that are outlined in the Colleges Policies and Procedures. Article III. [http://www.as.westga.edu/](http://www.as.westga.edu/). The Department of Art has a particular interest in the Executive Committee. This committee shall be the official curriculum, personnel and budgetary policy-recommending body of the Faculty of the College to the Dean of A&S.

d. **Departmental Governance**

The Department of Art is governed by the Faculty within the Department. The day to day administrative duties are the responsibility of the Chair. However, in regards to matters such as governance and departmental policies, curriculum, promotion tenure and other more substantive departmental decisions, the policies are achieved by discussion and consensus through a diplomatic voting process. Departmental meetings on a bi-weekly or monthly schedule provide the Department an opportunity to be informed and discuss departmental, college and university issues and to formulate decision or opinions as the need arises.

This form of faculty governance is relatively new in our department and thus far has been very successful. Working within this structure provides a solid platform for collegiality and shared governance. The Department is currently working on the revision
and we aspire to reform many of our current policies by utilizing this self-study and NASAD standards as a guideline. UWG’s Department of Art will continue to utilize the shared governance platform to address all future developments of curriculum, resources and facility needs.

**The Department of Art has six Standing Committees:**

- Promotion and Tenure Committee
- Scholarship Committee
- BA./BFA Curriculum Committee
- M.Ed. Curriculum Committee
- Public Relations Committee
- Departmental Collections, Gallery and our Programming Committee.

*(See Appendix E for the Department’s six Standing Committees purpose, membership and procedures)*

### 3. Departmental Chair

The Chair of the Department of Art is appointed by the Dean of Arts and Sciences and is under the authority of the University of West Georgia’s President.

The most recent changes to governance stipulates that the Chair is elected for a three year term from among the tenured faculty by a democratic process and is voted into office by the entire departmental faculty. The successful candidate must garner a 2/3 majority vote. A member of the faculty is elected to convey the Department’s recommendation to the Dean for his or her approval and final appointment.

The Chair is responsible for the administration of the Department and is accountable to the Dean of A&S in all matters. He or she is expected to continue professional activities and service as well as teach three courses per year. The chair’s duties are specified in the University of West Georgia Policies and Procedures, Article III. Officers of Administration, section 2.C are:

**a.** The department chairs shall report to the deans of their respective college.

The major duty of each department chair is to coordinate the educational programs and research activities assigned to the department of which he or she is the chair.

**b.** In the implementation of this duty, he or she shall:

- Routinely consult with members of his or her department on all substantive matters.
Encourage the development of programs, policies, and procedures designed to promote the goals of the University, to fulfill the educational needs of students, and to enhance the quality of instruction, research, and learning in the areas under his or her supervision.

Make recommendations to the dean of his or her college concerning all substantive changes regarding personnel under his or her supervision and other matters pertaining to the general welfare of the University.

Be responsible for enforcing the rules and regulations of the Board of Regents, the Statutes of University of West Georgia, and duly enacted policies of the University, the College, and the Department to which he or she is assigned.

Submit to the dean of his or her college an annual budget and an annual report in the form prescribed by the dean of the college.

Perform such additional duties as may be assigned to his or her college.

Department chairs shall be members of the General Faculty. Each chair shall have direct supervisory authority over the instructional corps assigned to his or her department.

The Chair is given an annual contract and serves under the authority of the President of the University. There is a formal review policy in which the Dean evaluates the performance of the chair every three years.

The chair is granted a pivotal role in departmental decision-making within the University of West Georgia System. The Chair conducts regular faculty meetings to discuss issues of importance, sharing information and asking for contributions, while encouraging discussions to assist in decision making through departmental communication and a democratic voting procedure to reach a consensus that best represents the Department of Art.

4. Faculty, Staff and Student Contributions to Governance

a. The communication between the Chair and the faculty, staff, and students is good. Under the new leadership of faculty governance, faculty, staff and student contributions will be pertinent to all developments and concerns in the Department. Faculty contributions are crucial for changing and improving instruction and curriculum, understanding resource and facility needs, advising, and overall atmosphere of the Department.

b. Departmental committee activities and roles are key for the Department to maintain faculty empowerment. Some of the most significant work in this regard is by the search committees. The intense participation of full-time faculty in the hiring of new and