Dr. Jon Anderson  
Associate Vice President of  
Academic Affairs and Associate  
Professor of Management  
University of West Georgia  
1601 Maple Street  
Carrollton, GA  30118

Dear Dr. Anderson:

Thank you for your letter of June 22, 2011, notifying the Commission on Colleges that the University of West Georgia’s Master of Science in Applied Computer Science will transition from a campus-based program to 100% online, effective August 24, 2011.

Since the Institution is approved for the electronic delivery of 50% or more of a program’s credits, we accept the notification and require no additional information.

The University is also terminating the following four graduate certificates in computing, effective fall 2011:

- Graduate Certificate in Human-Centered Computing
- Graduate Certificate in Software Development
- Graduate Certificate in System and Network Administration
- Graduate Certificate in Web Technologies

No certificates have been awarded in each of the programs. Students either choose not to continue or transfer into the M.S. program.

We accept the notification and require no additional information.

Best regards,

Belle S. Wheelan, Ph.D.  
President

BSW/LBA:efk

cc:  Dr. Beheruz N. Sethna, President  
     Dr. Cheryl D. Cardell
June 22, 2011

Dr. Belle S. Wheelan
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033-4097

Dear Dr. Wheelan:

I am writing to notify the commission that the University of West Georgia's Master of Science in Applied Computer Science will transition from a campus-based program to 100% online effective August 24, 2011. Included with this letter are the internal documents listing the summary and rational for this change in delivery format.

The University of West Georgia is also terminating the following four graduate certificates in computing:

- Graduate Certificate in Human-Centered Computing
- Graduate Certificate in Software Development
- Graduate Certificate in System and network Administration
- Graduate Certificate in Web Technologies

Should you or your staff have questions about this submission, we look forward to complying with your requests.

Sincerely,

[Signature]

Dr. Jon Anderson
Associate VP For Academic Affairs
SACS Liaison

cc: Dr. Beheruz Sethna
    Dr. Peter Hoff
    Dr. Bruce Landman
    Dr. Adel Abunawass
Course or Program Addition, Deletion or Modification Request

Department: Computer Science  College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

<table>
<thead>
<tr>
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<th>Title</th>
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Action

- □ Course
- □ Program
- □ Modify
- □ Credit
- □ Number
- □ Title
- □ Description
- □ Other

Credit

- □ Undergraduate
- □ Graduate
- □ Other*

*Rvariable credit must be explained

Frequency

- □ Every Term
- □ Yearly
- □ Other

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

- □ Library resources are adequate
- □ Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

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Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s)

Present or Projected Enrollment: (Students per year)

- □ Letter Grade
- □ Pass/Fail
- □ Other

Effective Date*: Fall 2011 Term/Year

Grading System: 

Approval

Department Chair

Date

Department Chair (if cross listed)

Date

Dean of College

Date

Dean of College (if cross listed)

Date

Chair of TEAC (if teacher prep. program)

Date

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

Chair, Undergraduate Academic Programs Committee

Date

Chair, Committee on Graduate Studies

Date

Vice President for Academic Affairs

Date

Revised 1/09/02
M.S. in Applied Computer Science: Transition to 100% Online

Summary and Curriculum Change Requests
Effective Term: Fall 2011

Summary and Rationale
The purpose of these changes is to transition the delivery method for the existing Master of Science in Applied Computer Science from a face-to-face program to completely (100%) online. In order to deliver the program in a more effective and efficient manner, we are also focusing the program outcomes and establishing a cohort approach for student matriculation as well as offering the program part-time (6 credit hours per semester to include summer).

This change is driven by the following objectives:
- Market to and attract a larger population of students by offering working professionals a program with a flexible delivery format that will enable them to quickly re-train and re-tool for a career in information technology.
- In a time of significant budgetary challenges, strengthen the fiscal viability of the program through increased revenue from additional students and associated e-tuition revenue (or a program-specific distance tuition rate).

Finally, we are eliminating the four graduate certificates in computing. Since their inception, no certificates have actually been awarded. Students in these programs either choose not to continue or transfer into the M.S. program after satisfying admission requirements.

Impact on Resources
Currently, we are in the process of filling a vacant position. Once that is completed, we do not anticipate the need for any additional resources to transition to an online program. However, a significant increase in enrollment may necessitate additional resources to sustain the program while remaining committed to improving RPG for an increasing the number of majors in our undergraduate B.S. program.

Impact on Current Students
Due to the changes in course offerings and scheduling, there will be a transition period in order to ensure that students currently in the program can complete their degree. We will make appropriate accommodations, on a case-by-case basis, to include offering independent studies and course substitutions to ensure that current students can complete their program of study in a timely manner.
Termination of Graduate Certificates in Computing
The following graduate certificate programs in computing are to be terminated and removed from the catalog:

- Graduate Certificate in Human-Centered Computing
- Graduate Certificate in Software Development
- Graduate Certificate in System and Network Administration
- Graduate Certificate in Web Technologies

M.S. in Applied Computer Science Program Modification

The Graduate Catalog section for the M.S. in Applied Computer Science is to be replaced in its entirety with the following content:

BEGIN CATALOG TEXT

MASTER OF SCIENCE IN APPLIED COMPUTER SCIENCE
Department of Computer Science
www.cs.westga.edu
TLC 2-200 • (678) 839-6485

Professor:
A. Abunawass (Chair)

Associate Professors:
L. Baumstark, W. Lloyd, A. Remshagen, D. Rocco, L. Yang, D. Yoder

Program Summary
The M.S. in Applied Computer Science degree is a professional program, requiring 36 hours of graduate study, that provides individuals holding an undergraduate degree in any discipline the knowledge and skills needed to pursue a career in the exciting and dynamic field of computer science and information technology. The program focuses on computer science fundamentals and the craft and practice of software design and development.

Students may enter the program during the fall semester only. The program is part-time (6 credit hours per semester to include summer) and may be completed in 24 months. All instruction and course work is delivered completely online via the Internet using a variety of distance learning technologies. Students are expected to have basic knowledge and proficiency in using computers. Students will be expected to have reliable Internet access and their own personal computer capable of running a variety of software tools used in the program. Additional details on computing needs are available from the Department of Computer Science web site.

Master of Science in Applied Computer Science
Requested Curriculum Changes for Fall 2011
Department of Computer Science
Admission Requirements
In addition to meeting minimum Graduate School admission requirements, applicants must have an earned bachelor's degree from an accredited institution and an overall 2.5 GPA in all undergraduate work. The admission application must also include a letter of application (500 words or less) that explains the applicant's intent for pursuing the degree, three letters of reference, a comprehensive resumé or curriculum vitae that describes in detail the applicant's educational background and professional experience, and recent GRE scores. A committee of computer science graduate faculty will evaluate all admission applications. As part of the application process, applicants will be required to participate in an interview with the committee, which may include a written component. The committee shall then recommend for admission those applicants deemed qualified. Provisional admission is not granted for entry to the program, and only students who are admitted to the program may enroll in graduate computer science courses.

Program Learning Outcomes
Upon completing the program, students will be able to:
1. Effectively function as a member of a team engaged in the process of modeling, designing, and implementing computer-based systems of varied complexity utilizing multiple technologies.
2. Recognize and analyze social, professional, and ethical issues and responsibilities they may face as computing professionals.
3. Prepare and give effective technical presentations using appropriate technologies.
4. Write clear and accurate technical documents.

Required Courses
CS 6231 Database Systems I 3
CS 6232 Database Systems II 3
CS 6241 Software Development I 3
CS 6242 Software Development II 3
CS 6251 Web Technologies I 3
CS 6252 Web Technologies II 3
CS 6261 System and Network Administration 3
CS 6311 Program Construction I 3
CS 6312 Program Construction II 3
CS 6910 Project I 3
CS 6920 Project II 6
Total 36

Additional Program Requirements
- Students are allowed only one grade of C in all courses applying toward the degree.
• Students must satisfactorily complete CS 6910 (Project I) by earning a grade of "S" in order to remain in the program.
• Students must satisfactorily complete CS 6920 (Project II) by earning a grade of "S" and participate in an exit interview with computer science graduate faculty.
• Additional program requirements are found on the Department of Computer Science website at www.cs.westga.edu.

END CATALOG TEXT

Remove Non-Applicable Undergraduate Courses from Graduate Catalog
The following undergraduate courses should be removed from the Graduate Catalog since they will no longer be applicable to the M.S. program:
• CS 1301 – Computer Science I
• CS 3151 – Data Structures and Discrete Mathematics I
• CS 3152 – Data Structures and Discrete Mathematics II

Course Additions, Modifications, Deletions

Deletions
• CS 5201 Computer Science Fundamentals I
• CS 5202 Computer Science Fundamentals II
• CS 6211 Computer Architecture and Machine Organization I
• CS 6212 Computer Architecture and Machine Organization II
• CS 6250 Graphics
• CS 6262 System and Network Administration II
• CS 6271 Artificial Intelligence I
• CS 6272 Artificial Intelligence II
• CS 6281 Human and Computer Interaction I
• CS 6282 Human and Computer Interaction II
• CS 6291 Interactive Media and Game Development I
• CS 6292 Interactive Media and Game Development II
• CS 6900 Project
• CS 6983 Seminar
• CS 6999 Thesis
• CS 7300 Introduction to Computer Science for Teachers
• CS 7331 Computer Science Advanced Placement Preparation for Teachers I
• CS 7332 Computer Science Advanced Placement Preparation for Teachers II

Rationale
• As part of the transition of the M.S. in Applied CS to 100% online delivery, and the related changes to program requirements, these courses will no longer be applicable to the program.
In the cases of CS 7300, 7331, and 7332, these courses have never been offered and the Department has no plans to offer them in the future.

Modify: CS 6231 – Database Systems I

- **Pre-requisite:** “CS 6910”
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6241 – Software Development I

- **Pre-requisite:** “CS 6910”
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6251 – Web Technologies I

- **Course description:**
  An introduction to the design, development, and implementation of web sites using client-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client-side development.
- **Drop pre-requisites.**
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6252 – Web Technologies II

- **Course description:**
  A continuation of CS 6251: design, development, and implementation of web sites using client- and server-side technologies. Students are expected to develop a dynamic web site using current industry best practices for client- and server-side development.
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students’ matriculation in the program is consistent and appropriate to the needs of the course.

Modify: CS 6261 – System and Network Administration I

- **Title:** “System and Network Administration”
- **Drop pre-requisite.**
- **Course description:**
  An introduction to the major services and protocols used in intra- and inter-network communication, with a focus on understanding the internet from a software developer's point-of-view. The course includes a discussion of professional and ethical issues related to system administration.
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

**Modify: CS 6311 – Programming Languages I**
- **Title:** “Program Construction I”
- **Course description:**
  An introduction to object-oriented design and programming using fundamental software engineering principles and concepts. Students are expected to develop an object-oriented application using current industry best practices for program development.
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

**Modify: CS 6312 – Programming Languages II**
- **Title:** “Program Construction II”
- **Course description:**
  A continuation of CS 6311. Students are expected to develop a moderately complex object-oriented application using current industry best practices for program development.
- **Rationale:**
  Consistent with proposed changes to the M.S. in Applied CS program, focus the course towards the craft and practice of software development and engineering and implement a pre-requisite structure that ensures students' matriculation in the program is consistent and appropriate to the needs of the course.

**Addition: CS 6910 – Project I**

*NOTE: This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: SCI, $45) be attached to this course.*
Rationale
This is the first of two required project experience courses designed to integrate the knowledge and skills attained thus far in the program with teamwork and professional practices.

Course Description
Integration of core knowledge and skills in program construction and web technologies with teamwork and professional practices through directed participation in the implementation of a significant software project.

Pre-Requisites
CS 6252 and CS 6312

Credit Hours
2/2/3

Grading Method
S/U

Addition: CS 6920 – Project II
NOTE: This course includes a laboratory component; therefore, we request that the existing Computer Science Lab flat course fee (code: SCP, $45) be attached to this course.

Rationale
This is the second of two required project experience courses designed to integrate the knowledge and skills attained in the program with teamwork and professional practices.

Course Description
Comprehensive integration of knowledge and skills attained in the program with teamwork and professional practices through the implementation of a significant software project.

Pre-Requisites
CS 6232, CS 6242, and CS 6910

Credit Hours
2/8/6

Grading Method
S/U
DEGREE AND/OR MAJOR DEACTIVATION FORM

Institution: University of West Georgia

Date Submitted: 6/22/2011

Deactivation Effective Date: Fall 2011

Degree Title and CIP Code: 11020201 Human-Centered Computing

Rationale:
(Note: Include a brief description of the reason the institution and department have made the decision to deactivate the program).

No certificates have been awarded. Students either choose not to continue or transfer in the M.S. program after satisfying admission requirements.

Name (President or VP for Academic Affairs typed):
Peter S. Hoff
Provost and Vice President for Academic Affairs

Signature (President or VP for Academic Affairs):

"Creating A More Educated Georgia"
www.usg.edu
Course or Program Addition, Deletion or Modification Request

Department: Computer Science
College: College of Science and Mathematics

Current course catalog listing: (for modifications or deletions)

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*Variable credit must be explained

Rationale: To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

☑ Library resources are adequate  ☐ Library resources need enhancement

Proposed Course Catalog Listing: (For new courses or for modification)

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Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):

Prerequisite(s)  

Present or Projected Enrollment: (Students per year)  

Effective Date*: Fall /2011  

Grading System:  

☐ Letter Grade  ☐ Pass/Fail  ☐ Other

Approval:  

Department Chair  

Date:  

Department Chair (if cross listed)  

Date:  

Dean of College  

Date:  

Dean of College (if cross listed)  

Date:  

Chair of TEAC (if teacher prep. program)  

Date:  

Final Approval: Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

Chair, Undergraduate Academic Programs Committee  

Date:  

Chair, Committee on Graduate Studies  

Date:  

Vice President for Academic Affairs  

Date:  

Revised 1/09/02
DEGREE AND/OR MAJOR DEACTIVATION FORM

Institution: University of West Georgia

Date Submitted: 6/22/2011

Deactivation Effective Date: Fall 2011

Degree Title and CIP Code: 11020101 Software Development

Rationale:
(Note: Include a brief description of the reason the institution and department have made the decision to deactivate the program).

No certificates have been awarded. Students either choose not to continue or transfer in the M.S. program after satisfying admission requirements.

Name (President or VP for Academic Affairs typed):
Peter S. Hoff
Provost and Vice President for Academic Affairs

Signature (President or VP for Academic Affairs):

"Creating A More Educated Georgia"
www.usg.edu
# Course or Program Addition, Deletion or Modification Request

**Department:** Computer Science  
**College:** College of Science and Mathematics

## Current course catalog listing: (for modifications or deletions)

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**Rationale:** To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

- ✔ Library resources are adequate
- □ Library resources need enhancement

## Proposed Course Catalog Listing: (For new courses or for modification)

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| Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies): |

**Prerequisite(s):**

**Present or Projected Enrollment:** (Students per year)  
*For a new course, one full term must pass between approval and effective date.*

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**Chair of TEAC (if teacher prep. program)**  
*Date*

**Final Approval:** Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

*Date*

**Chair, Undergraduate Academic Programs Committee**  
*Date*  
**Chair, Committee on Graduate Studies**  
*Date*  
**Vice President for Academic Affairs**  
*Date*

Revised 1/09/02
DEGREE AND/OR MAJOR DEACTIVATION FORM

Institution: University of West Georgia

Date Submitted: 6/22/2011

Deactivation Effective Date: Fall 2011

Degree Title and CIP Code: 11100101 System and Network Administration

Rationale:
(Note: Include a brief description of the reason the institution and department have made the decision to deactivate the program).

No certificates have been awarded. Students either choose not to continue or transfer in the M.S. program after satisfying admission requirements.

Name (President or VP for Academic Affairs typed):
Peter S. Hoff
Provost and Vice President for Academic Affairs

Signature (President or VP for Academic Affairs):

"Creating A More Educated Georgia"
www.usg.edu
**Course or Program Addition, Deletion or Modification Request**

**Department:** Computer Science  
**College:** College of Science and Mathematics

**Current course catalog listing:** (for modifications or deletions)

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**Action**
- [ ] Course
- [ ] Program
- [ ] Modify
- [ ] Add
- [ ] Delete
- [ ] Credit
- [ ] Number
- [ ] Title
- [ ] Description
- [ ] Other

**Credit**
- [ ] Undergraduate
- [ ] Graduate
- [ ] Other*

*Variable credit must be explained

**Frequency**
- [ ] Every Term
- [ ] Yearly
- [ ] Other

**Rationale:** To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

- [ ] Library resources are adequate
- [ ] Library resources need enhancement

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**Prerequisite(s)**

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**Present or Projected Enrollment:** (Students per year)

*For a new course, one full term must pass between approval and effective date.

**Effective Date:** Fall 2011

---

**Grading System:**
- [ ] Letter Grade
- [ ] Pass/Fail
- [ ] Other

---

**Approval**

- **Department Chair**
  - Signature
  - Date: 3/25/2011
- **Dean of College**
  - Signature
  - Date: 4/4/2011

---

**Chair of TEAC (if teacher prep. program)**

---

**Final Approval:** Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

**Chair, Undergraduate Academic Programs Committee**

**Chair, Committee on Graduate Studies**

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**Vice President for Academic Affairs**

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Revised 1/09/02
DEGREE AND/OR MAJOR DEACTIVATION FORM

Institution: University of West Georgia

Date Submitted: 6/22/2011

Deactivation Effective Date: Fall 2011

Degree Title and CIP Code: 11100401 Web Technologies

Rationale:
(Note: Include a brief description of the reason the institution and department have made the decision to deactivate the program).

No certificates have been awarded. Students either choose not to continue or transfer in the M.S. program after satisfying admission requirements.

Name (President or VP for Academic Affairs typed):
Peter S. Hoff
Provost and Vice President for Academic Affairs

Signature (President or VP for Academic Affairs):

"Creating A More Educated Georgia"
www.usg.edu
# Course or Program Addition, Deletion or Modification Request

**Department:** Computer Science  
**College:** College of Science and Mathematics

## Current course catalog listing: (for modifications or deletions)

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Course</th>
<th>Title</th>
<th>Graduate Certificate in Web Technologies</th>
<th>Hours:</th>
<th>Lecture/Lab/Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Action**
- [ ] Course  [x] Program
- [ ] Modify  [ ] Add  [x] Delete
- [ ] Credit
- [ ] Number
- [ ] Title
- [ ] Description
- [ ] Other

**Credit**
- [x] Undergraduate
- [ ] Graduate
- [ ] Other

**Frequency**
- [x] Every Term
- [ ] Yearly
- [ ] Other

*Variable credit must be explained*

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**Rationale:** To include a discussion of the impact this change may have on the substance of the major or academic program (attach additional material as necessary) and whether or not existing resources are sufficient to support this change.

- [x] Library resources are adequate  
- [ ] Library resources need enhancement

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## Proposed Course Catalog Listing: (For new courses or for modification)

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
</table>

**Catalog Description (New courses must attach: course objectives/outcomes; text(s) and/or other resources used; grading policy; and a brief class schedule. For 5XXX/4XXX courses please highlight the additional work required for graduate credit and the differences in grading policies):**

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**Prerequisite(s):**

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**Present or Projected Enrollment:**  
(Students per year)

*For a new course, one full term must pass between approval and effective date.*

<table>
<thead>
<tr>
<th>Effective Date:*</th>
<th>Fall 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Term/Year</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Grading System:**
- [ ] Letter Grade  
- [ ] Pass/Fail  
- [ ] Other

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**Approval:**

- **Department Chair:**  
  - [ ] Date: 2/3/2011

- **Dean of College:**  
  - [ ] Date: 4/4/2011

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**Chair of TEAC (if teacher prep. program):**

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**Final Approval:** Submitted by College Dean to Undergraduate Academic Programs Chair and/or Committee on Graduate Studies Chairman (six copies with signature for proposals carrying undergraduate credit only and seven copies with signatures carrying both undergraduate and graduate credit).

- [ ] Date: 4/15/11

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**Chair, Undergraduate Academic Programs Committee:**  
**Date:**

**Chair, Committee on Graduate Studies:**  
**Date:**

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**Vice President for Academic Affairs:**  
**Date:**

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Revised 1/09/02